

JAMES FLORES

MUSIC STUDIO

Child-safe Child-friendly Policy

We want children and young people who participate in our program to have a safe and happy experience. We support and respect our children, young people, staff, volunteers and students.

Title: This policy is called James Flores Music Studio's Child-safe Child-friendly Policy.

Introduction: This policy guides music teaching staff, volunteers and students on how to behave with children in the music studio and other places where music events are held. This policy focuses on how we can encourage children to reach their musical potential and whilst making it safe for them.

Support kids' participation: James Flores Music Studio supports the active participation of children in our music studio. We listen to what our children's musical interests are, respect what they say and involve them when we make decisions about their musical education—especially if they feel anxious, pressured or overwhelmed.

Support staff, volunteers and students:

1. James Flores Music Studio promotes respect, fairness and consideration for all staff, volunteers and students.
2. All staff and volunteers will report and be guided by the principal, James Flores, regarding support and supervision of their work.
3. All new staff, volunteers and students will receive a copy of the Child-safe Child-friendly Policy.

Recruitment:

1. James Flores Music Studio will maintain a formal and consistent recruitment, screening and selection process in order to determine suitability for a role within the studio.
2. This standard is maintained via professional qualifications and experience, interviews, references and the Working With Children Check.

Dealing with Complaints:

1. Any complaints about James Flores Music Studio can be directly forwarded to the principal, James Flores.
2. All complaints will be acknowledged within 1 business day and actioned accordingly.

Communication:

1. The most up-to-date copy of this policy will be available on the studio website at www.jfmusicstudio.com.au
2. A copy of this policy will be given to any new support staff, volunteer or student.
3. If there are changes to this policy, it will be advised through email.

Review:

1. This policy and guidelines will be reviewed every two years and will incorporate comments and suggestions from children and young people, parents, staff, volunteers and students.

This policy is effective from January 1, 2019

James Flores Music Studio

L.Dip.SCSM (Perf) (Hons), A.Mus.A (Organ), A.Mus.A (Piano), CMT

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